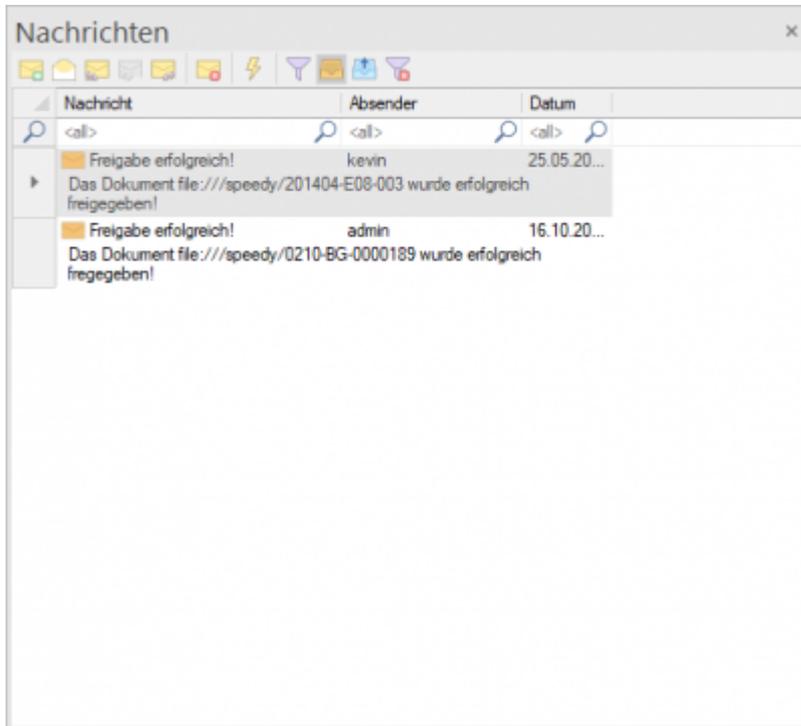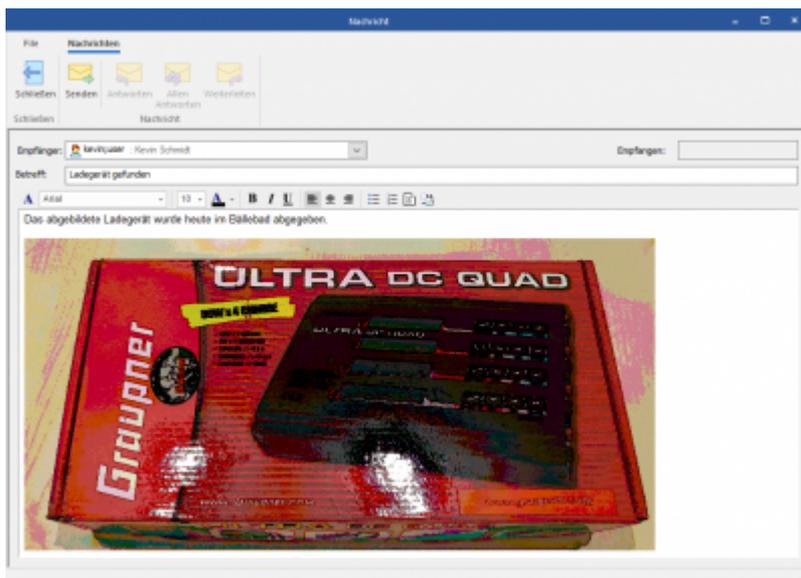# Messages

speedy contains an integrated messaging system.
Users can send messages to each other within the system.
The messaging system is also used by the job server to tell a user that a job has been completed.
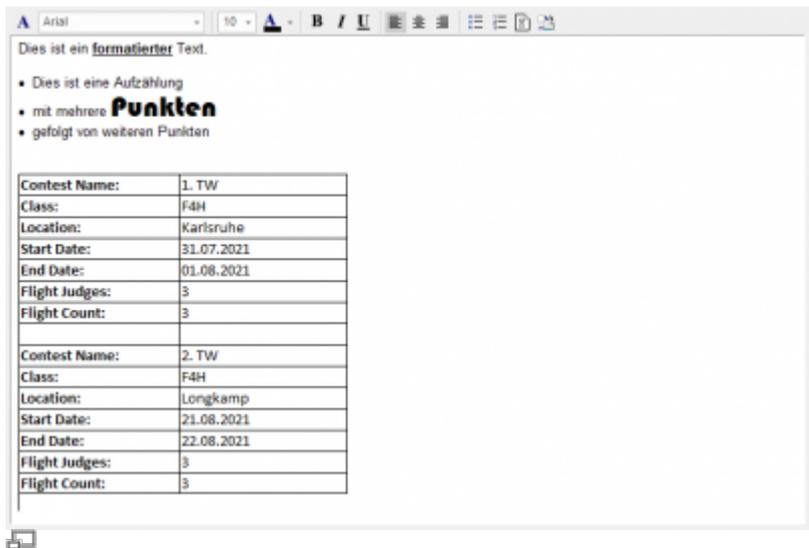

Message Window - Inbox

A New Message must always contain a subject.

New message

The message content can be plain text or formatted text.

Using the clipboards (Ctrl+V), an image, for example, can also be added to the text.
Furthermore, an Excel table or part of an Excel table can be added to the text via the clipboard.

Use the message filters to control the content of the message list:

Message Filter	Opens a dialogue with filter settings.
Inbox	Displays the inbox.
Outbox	Displays the outbox.
Deleted messages	Displays deleted messages.

Automatic notifications for status changes

speedyPDM offers the possibility to send messages to users or groups automatically when the status changes. To activate this, the corresponding settings must be made.

It is possible to use speedy properties for the messages as well. For example, the receiver can also use the placeholder **<dm_modifiedby>** to send the message to the last modifier. It is also possible to refer to the document number in the message text for example with **<dm_docno>** to refer to the document number.

Settings

The placeholder xxx stands for the type of status change in the following context.

Status	Description
document.release	Release
document.pendingapproval	Request review
document.approve	Complete review

Properties of a message

Name	Description
xxx.message.sendmsg	General switch whether a message is sent. Default=1
xxx.message.receiver	Indicates to which user or group the message should be sent.
xxx.message.subject	Subject of the message.
xxx.message.body	Message text.

Job server

In the case of the job server, it can be set whether the job server sends a message to the respective job creator when the job is finished or when an error has occurred.

With the property **xxx.jobserver.sendmsg** where the xxx is replaced by the job type, it can be set whether a message is sent or not.
With the property **xxx.jobserver.receiver** property can be used to set to whom the message is sent (if the property is not present/empty, the message is sent to the creator of the job).

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https://wiki.speedy-pdm.de/ - **speedyPDM - Wiki**

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